



The Salvation Army Pakistan Territory Job Posting

Job Title:	Senior Accountant
Department:	Finance Department
Reports to:	Territorial Finance Officer
Work Locations:	The Salvation Army Territorial Head Quarters (THQ) Lahore.
Qualification:	MBA (Finance) / MPhil (Accounting & Finance) preferred; minimum requirement: BS (Accounting & Finance) only
Experience:	3 years' experience in related field (Minimum)
Employment Type:	Contractual Full-Time
Working Hours:	8:30AM to 4:30PM
Work days:	Monday to Friday
Number of Positions:	1

Application Closing Date: 15th February 2026

Position Overview: The Senior Accountant is responsible for managing key accounting, taxation, compliance, and coordination functions to ensure accurate financial reporting, regulatory compliance, and smooth financial operations of the organization.

Duties and Responsibilities: <ul style="list-style-type: none">• Prepare and submit quarterly withholding tax statements in compliance with applicable tax laws and regulations.• Coordinate with tax advisors regarding the filing of annual tax returns and address other taxation-related matters as required.• Liaise with finance team members to resolve issues related to NetSuite and ensure smooth system operations.• Raise and follow up on tickets with IFAS (International Financial & Accounting Standards) for system, reporting, and compliance-related matters.• Provide support for TMC (Territorial Management Council) agenda matters, including preparation of financial inputs and required documentation.• Coordinate with vendors regarding payments, tax deductions, and related financial clarifications.• Deal with internal and external auditors, ensuring timely provision of records, explanations, and compliance with audit requirements.• Prepare, monitor, and follow up on recoverable from IHQ, ensuring timely reconciliation and recovery.• The post holder is required to adhere strictly to The Salvation Army's Safeguarding Policies, including the Protection from Sexual Exploitation, Abuse and Harassment (PSEAH) Policy.• Fulfil any other responsibilities as assigned by the Line Manager.	Qualifications/Experience/Skills/Competencies: <ul style="list-style-type: none">• MBA (Finance) / MPhil (Accounting & Finance) preferred; minimum requirement: BS (Accounting & Finance) ONLY.• 3 years experience in related field (Minimum)• Good communication skills in Urdu and English• Strong understanding of taxation laws, accounting standards, and audit processes.• Hands-on experience with ERP systems (NetSuite preferred). Skills and Competencies <ul style="list-style-type: none">• Strong analytical and problem-solving skills• Excellent coordination and communication abilities• High level of accuracy and attention to detail• Ability to work independently and meet deadlines• Strong ethical standards and confidentiality Personal Attributes <ul style="list-style-type: none">• Courteous, patient, and service-oriented• Honest, reliable, and punctual• Willingness to work within a faith-based humanitarian organization
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Please send your resume, a handwritten cover letter specifying the city you are applying for, and attested copies of academic credentials, along with your contact details, by mail to the "Personnel Department" cover to:

HR Manager
The Salvation Army Territorial Headquarters
35 Share-e-Fatima Jinnah Lahore.

Disclaimer:

The Salvation Army Pakistan believes in **equal employment opportunity.**

Note: Only Shortlisted candidates will be contacted for an interview, No TA/DA will be paid for the interview.