



The Salvation Army Pakistan Territory Job Posting

Project Title: Sustainable and Resilient Community Development Programme (SRDP)
Project Time Period: 2026-27 (extendable subject to donor funding and project requirements)
Application Closing Date: 20 June 2026
Job Title: Divisional Coordinator
Employment Type: Contractual Full Time: 8 hours a day, Monday to Friday Time 8:30am-5:00pm during field visit it may prolong as per need.
Department: Programme Department, The Salvation Army THQ Lahore
Work Locations: The Salvation Army Lahore DHQ, and 8 outreach urban communities in Lahore.
Number of Positions: 1
Gender: Male
Travel: Extensive as per project requirement

Role Summary: The Field Coordinator will be responsible for supporting the implementation of the program within the designated locations. This role involves providing technical support to community mobilizers (Community Development Committees) to ensure high-quality implementation of the program. The Field Coordinator reports to the Divisional/District Leadership and Project Manager and is responsible for planning and executing various project activities at partner locations, which includes capacity building of partner staff through internal and external resources as needed.

Duties and Responsibilities:	Qualifications/Experience/Skills/Competencies:
<ul style="list-style-type: none">Support the Project team in implementing the projectfacilitate and assist Community Development Committees in fulfilling their responsibilitiesCoordinate project activity implementation in the field to ensure high impact with target groupsBuild capacities of Community Development Committees in necessary areasProvide technical support to Community Committees for consultations with different stakeholders at the community levelEnsure application of participatory tools during consultations and program monitoringSupport networking with relevant government institutions, local organizations/NGOs, youth groups, community leaders, gender-inclusive learning spaces, community-based forums, etc.Ensure quality documentation and reporting of project activities and outcomesFulfill any other responsibilities as assigned by the <u>Project Manager</u>	<ul style="list-style-type: none">Graduate in Social Work /Social Sciences/ Management/other relevant disciplineMinimum 3 years' experience in program implementation and trainingStrong communication skills (verbal and written); Advanced knowledge of the local language is preferredStrong computer skills, proficiency in Microsoft Office suite applicationsOrganized, team player, self-starter, and results oriented individualGender-sensitive with a strong commitment to empowering excluded and disadvantaged communitiesKnowledge of Community Development, specializing in one of the technical thematic areas such as Youth/Mother & Child Health/Nutrition/Education/Child protection/Livelihood etc.Proficiency in Participatory Methodologies, Strategic Planning, Capacity Building & Training skills

Please send your resume, a handwritten cover letter specifying the city you are applying for, and attested copies of academic credentials, along with your contact details, by mail to the "Personnel Department" cover to:

HR Manager
The Salvation Army Territorial Headquarters
35 Share-e-Fatima Jinnah Lahore.

Disclaimer:

The Salvation Army Pakistan believes in equal employment opportunity.

Note: Only Shortlisted candidates will be contacted for an interview; No TA/DA will be paid for the interview.